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12 January 2024

Communities, Highways and Environment Scrutiny Committee

A meeting of the Committee will be held at **10.30 am** on **Monday, 22 January 2024** at **County Hall, Chichester, PO19 1RQ**.

The meeting will be available to watch live via the Internet at this address:

<http://www.westsussex.public-i.tv/core/portal/home>.

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Agenda

- 10.31 am 1. **Declarations of Interest**
- Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt please contact Democratic Services before the meeting.
- 10.33 am 2. **Urgent Matters**
- Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances, including cases where the Committee needs to be informed of budgetary or performance issues affecting matters within its terms of reference, which have emerged since the publication of the agenda.
- 10.38 am 3. **Minutes of the last meeting of the Committee** (Pages 5 - 14)
- The Committee is asked to agree the minutes of the meeting held on 17 November 2023 (cream paper).
- 10.43 am 4. **Responses to Recommendations** (Pages 15 - 28)
- The Committee is asked to note the responses to recommendations made at previous meetings of the Committee.

10.48 am

5. **New Process for Traffic Regulation Orders and Community Highways Schemes** (To Follow)

Report by the Assistant Director (Highways, Transport and Planning).

The Committee is asked to scrutinise the new arrangements introduced in April 2022. The Key Lines of Enquiry include:

- Whether the decision to eliminate the separate process for "Third Party TROs" (those not prioritised, but are fully funded by the applicant) has had any impact.
- Whether the amended STEP assessment (including the weighting process) has provided for a more consistent process, and has generally worked well.
- Whether the creation of the new category of "simple" schemes has allowed these to be designed and delivered within one year, as was intended.
- Whether the improved guidance has made the process clearer for County Councillors and residents.

11.48 am

6. **Major Schemes - Lessons Learned** (Pages 29 - 60)

Report by Assistant Director (Highways, Transport and Planning).

The Committee is asked to scrutinise how major completed schemes (such as the A2300 and A259) were undertaken and any identified learning, and how that will be applied to any such future schemes.

12.48 pm

7. **Work Programme Planning and Possible Items for Future Scrutiny** (Pages 61 - 80)

The Committee is asked to agree its current draft work programme (attached at Appendix A and B), taking into account the Forward Plan of key decisions within its remit (attached at Appendix C) and any suggestions from its members for possible scrutiny taking into account the attached scrutiny checklist (attached at Appendix D).

12.58 pm

8. **Business Planning Group**

The Committee is asked to agree the appointment of a minority group member to the BPG, in place of Cllr Sharp.

1.00 pm 9. **Requests for Call-in**

The Monitoring Officer received a request for call-in of the proposed decision by the Cabinet Member for Environment and Climate Change concerning Recycling Centres - Extension of Booking System to all sites OKD34 (23/23) – decision published on the Executive Decision Database on 12 December 2023. The Monitoring Officer declined the request, and the decision became effective on 22 December 2023.

1.02 pm 10. **Date of Next Meeting**

The next meeting of the Committee will be held on 4 March 2024 at 10.30 am at County Hall, Chichester. Probable agenda items include:

- Performance and Resources Report Quarter 3
- Safer School Streets Pilots
- Review of additional £4.5m expenditure 2023-24
- Major Events – Lessons Learned
- Climate Action and Adaptation Plan 2024-27 (CAAP)

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 21 February 2024.

To all members of the Communities, Highways and Environment Scrutiny Committee

Webcasting

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Generally the public gallery is not filmed. However, by entering the meeting room and using the public seating area you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.